

# 2011-12 PTA Calendar of Events



July	August	September	October	November	December
<ul style="list-style-type: none"> <li>➤ NCPTA Membership year begins</li> <li>➤ Review NCPTA Resource Packet mailed to the school. The packet includes the 2011-12 membership cards; Financial Review instructions; your PTA's database username and password; and much, much more.</li> <li>➤ Review resources at <a href="http://www.ncpta.org">www.ncpta.org</a></li> <li>➤ Register online to receive your Official PTA Kit from National PTA <a href="http://www.pta.org/pakit_register/">http://www.pta.org/pakit_register/</a></li> <li>➤ Use NPTA and NCPTA Resources to plan activities for coming year</li> <li>➤ <b>Treasurer: File NC Form E-585, Claim for Refund of State and County Sales and Use Taxes for sales tax paid on non-resellable items purchased January-June. (see Dollars and Sense for Treasurers Handbook at <a href="http://www.ncpta.org">www.ncpta.org</a>)</b></li> </ul>	<ul style="list-style-type: none"> <li>➤ PTA Celebrates Back-to-School Month</li> <li>➤ National Immunization Awareness Month <a href="http://www.cdc.gov/vaccines/events/niam/default.htm">http://www.cdc.gov/vaccines/events/niam/default.htm</a></li> <li>➤ <b>31 — Deadline for the Annual Unit/Council Financial Review to be submitted online to the State Office.</b></li> <li>➤ Review materials on NC PTA's Website (<a href="http://www.ncpta.org">www.ncpta.org</a>) and distribute to appropriate individuals</li> <li>➤ Check bylaws to plan first General Membership meeting</li> <li>➤ Prepare budget to present at first PTA Meeting of the year</li> <li>➤ Plan membership drive for September</li> <li>➤ Review NCPTA Good Standing Requirements to make sure your PTA has met all the criteria.</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>PTA Membership Month</b> <a href="http://www.pta.org/1452.htm">http://www.pta.org/1452.htm</a></li> <li>➤ 5 — Labor Day</li> <li>➤ 11 — Grandparents Day <a href="http://www.grandparents-day.com/">http://www.grandparents-day.com/</a></li> <li>➤ September 15-October 15 — Hispanic Heritage Month</li> <li>➤ 26 — Family Day (<a href="http://casafamilyday.org/familyday/">http://casafamilyday.org/familyday/</a>)</li> <li>➤ Conduct membership campaign</li> <li>➤ Coordinate Reflections Program. Plan deadline date and date of recognition. <a href="http://www.ncpta.org/pta/reflections.html">http://www.ncpta.org/pta/reflections.html</a></li> <li>➤ Plan Advocacy activities for your PTA</li> </ul>	<ul style="list-style-type: none"> <li>➤ <b>Parent Involvement Month - plan activities to get parents involved in your school.</b></li> <li>➤ Crime Prevention Month (<a href="http://www.ncpc.org/about/crime-prevention-month">http://www.ncpc.org/about/crime-prevention-month</a>)</li> <li>➤ 5 — Walk to School Day (<a href="http://www.walktoschool.org/">http://www.walktoschool.org/</a>)</li> <li>➤ 9-15 — Fire Prevention Week (<a href="http://www.nfpa.org">www.nfpa.org</a>)</li> <li>➤ 10 — Columbus Day</li> <li>➤ <b>15 — Blue Key Membership Award deadline</b></li> <li>➤ 16-22 — National Character Counts Week <a href="http://www.charactercounts.org">www.charactercounts.org</a></li> <li>➤ 21 — Lights on Afterschool <a href="http://www.afterschoolalliance.org">http://www.afterschoolalliance.org</a></li> <li>➤ 23-31 — Red Ribbon Week begins (<a href="http://www.stopalcoholabuse.gov/RedRibbonWeek/index.htm">http://www.stopalcoholabuse.gov/RedRibbonWeek/index.htm</a>)</li> </ul>	<ul style="list-style-type: none"> <li>➤ PTA Healthy Lifestyles Month – <a href="http://www.pta.org">www.pta.org</a></li> <li>➤ American Indian Heritage Month <a href="http://www.ihs.gov/PublicAffairs/Heritage/index.cfm">http://www.ihs.gov/PublicAffairs/Heritage/index.cfm</a></li> <li>➤ 1 — National Family Literacy Day</li> <li>➤ <b>8 — Election Day</b></li> <li>➤ <b>4 — NC PTA's 92<sup>nd</sup> Birthday</b></li> <li>➤ 11 — Veterans Day</li> <li>➤ <b>15 — Honor Roll deadline</b></li> <li>➤ <b>Treasurer: deadline to file 990EZ or 990-N e-postcard with the IRS. (<a href="http://www.irs.gov">www.irs.gov</a>)</b></li> <li>➤ 13-19 — American Education Week <a href="http://www.nea.org/aew">www.nea.org/aew</a></li> <li>➤ 20-26 — National Family Week (<a href="http://www.nationalfamilyweek.org">www.nationalfamilyweek.org</a>)</li> <li>➤ 24 — Thanksgiving Day</li> </ul>	<ul style="list-style-type: none"> <li>➤ 1— World AIDS Day</li> <li>➤ Prepare Reflections award entries to be sent to District judging – deadline is January 13, 2012</li> <li>➤ Review plans and goals for the new year</li> <li>➤ 20 — Hanukkah begins</li> <li>➤ 25 — Christmas Day</li> <li>➤ 26 — Kwanzaa begins</li> <li>➤ Enjoy the holidays and rejuvenate yourself for the remainder of the year</li> </ul>

January	February	March	April	May	June
<ul style="list-style-type: none"> <li>➤ <b>13 — District Reflections judging deadline</b></li> <li>➤ <b>15 — Gold Key Membership Award deadline</b></li> <li>➤ 16 — Martin Luther King, Jr. Day observed</li> <li>➤ Elect Nominating Committee for local unit (check your Bylaws)</li> <li>➤ Review NCPTA's Awards at <a href="http://www.ncpta.org">www.ncpta.org</a> and nominate outstanding individuals for recognition and apply for awards</li> <li>➤ <b>Treasurer: File NC Form E-585, Claim for Refund of State and County Sales and Use Taxes for sales tax paid on non-resellable items purchased July-December. (see Dollars and Sense for Treasurers Handbook at <a href="http://www.ncpta.org">www.ncpta.org</a>)</b></li> </ul>	<ul style="list-style-type: none"> <li>➤ Black History Month</li> <li>➤ 12-18 — PTA Take Your Family to School Week (<a href="http://www.pta.org/familytoschool">www.pta.org/familytoschool</a>)</li> <li>➤ 17 — Founders Day (National PTA's 115<sup>th</sup> Birthday)</li> <li>➤ 20 — President's Day</li> </ul>	<ul style="list-style-type: none"> <li>➤ Women's History Month (<a href="http://www.nwhp.org/">http://www.nwhp.org/</a>)</li> <li>➤ Music in Our Schools Month (<a href="http://menc.org/events/view/music-in-our-schools-month">http://menc.org/events/view/music-in-our-schools-month</a>)</li> <li>➤ <b>1 — State deadline for Awards</b></li> <li>➤ 2 — Read Across America (<a href="http://www.nea.org/readacross">www.nea.org/readacross</a>)</li> <li>➤ <b>15 — Membership deadline to qualify for NCPTA Membership Awards</b></li> <li>➤ <b>17 — NCPTA Emerging Leaders Conference, Wilmington, NC <a href="http://www.ncpta.org">www.ncpta.org</a></b></li> <li>➤ Register to attend NCPTA Parent Education Conference</li> <li>➤</li> </ul>	<ul style="list-style-type: none"> <li>➤ Alcohol Awareness Month (<a href="http://ncadi.samhsa.gov/go/vpubs/RPO991/">http://ncadi.samhsa.gov/go/vpubs/RPO991/</a>)</li> <li>➤ National Child Abuse Prevention Month (<a href="http://www.childwelfare.gov/preventing/prevention-month/">http://www.childwelfare.gov/preventing/prevention-month/</a>)</li> <li>➤ 12 — Drop Everything and Read Day (<a href="http://www.dropeverythingandread.com/">http://www.dropeverythingandread.com/</a>)</li> <li>➤ 15-21 — National Volunteer Week begins (<a href="http://www.pointsoflight.org/">http://www.pointsoflight.org/</a>)</li> <li>➤ <b>28 — NCPTA Parent Education Conference, Raleigh, NC</b></li> </ul>	<ul style="list-style-type: none"> <li>➤ National Physical Fitness and Sports Month (<a href="http://www.fitness.gov/">http://www.fitness.gov/</a>)</li> <li>➤ National Bike Month (<a href="http://www.bikeleague.org/">http://www.bikeleague.org/</a>)</li> <li>➤ 7-11 — Teacher Appreciation Week</li> <li>➤ 8 — National Teacher Day</li> <li>➤ 25 — National Missing Children's Day (<a href="http://www.missingkids.com/missingkids/servlet/PageServlet?LanguageCountry=en_US&amp;PageId=1992">http://www.missingkids.com/missingkids/servlet/PageServlet?LanguageCountry=en_US&amp;PageId=1992</a>)</li> <li>➤ 28 — Memorial Day</li> <li>➤ Remind treasurer to file all necessary tax forms and Financial Review</li> <li>➤ Recognize outstanding contributors to PTA by presenting them with an NCPTA Distinguished Service Award</li> <li>➤ Register to attend the National PTA Convention (<a href="http://www.pta.org">www.pta.org</a>)</li> </ul>	<ul style="list-style-type: none"> <li>➤ National Safety Month (<a href="http://www.nsc.org/nsm/">http://www.nsc.org/nsm/</a>)</li> <li>➤ 14 — Flag Day</li> <li>➤ <b>21-24 — National PTA Convention, San Jose, CA</b></li> <li>➤ Pass on procedure books to new officers and committee chairs</li> <li>➤ Use summer months to begin planning programs, events, and membership recruitment activities for the coming year</li> <li>➤ 30 — NCPTA Membership Year ends</li> </ul>

### Monthly reminders:

- Remit membership dues to the State PTA Office by the 15<sup>th</sup> of each month.
- Enter members into the NCPTA database as they join.
- Use the e-mail feature on the NCPA database to keep your members informed of your PTA's activities.

**For information on more current news and events,  
please visit [www.ncpta.org](http://www.ncpta.org) and [www.pta.org](http://www.pta.org)**